

CAXTON PARISH COUNCIL
Minutes of the Meeting of the Parish Council held in the Village Hall
on Thursday 12 November 2015 at 7.45 pm

Present: Councillors: K Howard (Chairman), E Blair, H Barbour, S Bushby, R Millard and L Post.

In attendance: 1 member of the public, County Cllr M Loynes and Mrs C Newton (Minutes Secretary, LGS Services).

1. Apologies for absence and declarations of interest

1.1 To receive written apologies for absence and reasons

Apologies were received from Cllr Molloy and District Cllr D O'Brien.

1.2 To receive declarations of interests from councillors on items on the agenda

None.

1.3 To receive written requests for dispensations including requests and to grant any requests for dispensation as appropriate

None.

Comments & observations from members of the public and reports from District & County Councillors

The District Councillor's report covered the formation of the A428 Alliance and its membership and aims. An amended application is being submitted for the Cambourne development next week. It was felt that the extra traffic generated was the best argument against granting permission.

2. To approve the minutes of the previous meeting on 10 September

RESOLVED that the minutes of the meeting on 10 September be approved and signed by the Chairman, after an amendment under Item 3.4, line 3, to delete "s" after "Blair".
 (Prop EB, 2nd SB unanimous)

3. Matters arising from the minutes

3.1 (3.2) Operation Oaklands and property marking update

Cllr Blair reported that he had been in touch with the Police and due to budget restrictions, police will not come out and the scheme had ended. Shed crime was high. Posters were needed for the new notice board.

3.2 (3.3) Caxton Pond update

It was noted that if the chemical treatment was unsuccessful CGM had agreed to carry out another treatment in the spring free of charge.

Other

3.3 (3.3) Thank you signs

It was noted that the grant application had been unsuccessful as another funding source was available to the Parish Council which was thought to be via the Highways Minor Improvements Scheme.

It was noted that the basket swing had been repaired.

4. Local matters and members' items for info only unless stated

4.1 Chairman's report on meeting at SCDC re Cambourne West

The Chairman drew the Council's attention to the confidential marking on the papers provided by the District Council.

On a proposition by the Chairman, it was agreed to vary the order of business to take item 7.1 next.

7.1 Resident – request for speed restrictions

The request for a speed restriction was considered. Appropriate lighting would be required. County Cllr Loynes will make enquiries with Highways.

RESOLVED that the Parish Council should in principle look into introducing a 40 mph limit between Great Gransden to Caxton at an appropriate point, for 600 m from the 30 mph sign to the other sign. ^(Prop EB, 2nd HB unanimous)

4.2 Chairman's report on meeting at SCDC re Bourn Airfield and to consider if any action is required

The Chairman reported on a meeting with the Planning Department and the coalition of villages who opposed the development. When asked why they had held discussions with the proposed developers of Bourn Airfield, the planners had indicated that it was necessary to discuss how a pre-planning application should proceed. As the proposals were in the Local Plan, it was necessary to check that the developers were prepared for submission. It will not be submitted formally until the Local Development Plan has been resolved.

County and District Cllr Loynes left the meeting at 8.45 pm.

4.3 Report on Highways Depot Open Day

The Chairman reported. Website issues had been raised. The site is being redesigned to improve it. Posts for the bridleways will be provided.

4.4 Report on Police Modern Day Slavery summit

The Chairman reported that some slavery existed in agriculture, the sex trade, cannabis growing and car wash establishments in this area as elsewhere in the country, and charges had been brought. Cllr Blair will display the poster on the new notice board. Residents were urged to contact the Police if suspicious.

4.5 Report on Free Funding and Support Events in South Cambridgeshire

Cllr Blair reported that no funding is available at the moment.

5. Planning and Tree Works

5.1 Applications received since the last meeting

5.1.1 S/2646/15/FL – The Depot, Royston Road – Change of use from Class B8 (Storage and Distribution) to Class D2 (Children's soft play facility) or Class B8 (Storage and Distribution) in the alternative and

S/2831/15/AD – The Depot, Royston Road – Advert

RESOLVED to recommend approval subject to consideration being given to requesting that customers of the two businesses are separated for their own protection. ^(Prop HB, 2nd SB)

5.2 SCDC notifications - to note any received

5.2.1 S/2035/15/FL – 3 Kings Gate – Extension to rear above and part of garage – Permission granted.

Noted.

5.3 Tree works applications – to consider any received

None.

6. Finance and procedure

6.1 To receive the financial report and approve the payment of bills

RESOLVED to receive the financial report, and that the invoices and bank statements be checked at the end of the meeting, before the cheques are signed.

RESOLVED that the payments as listed be approved for payment, including a cheque to LGS Services for £503.41 instead of £500.17 as shown in the finance report. ^(Prop HB, 2nd JM unanimous)

CAPALC (Training)	£105.00
Buchans (Grass cutting)	£472.80

PKF Littlejohn (Audit)	£240.00
Salaries	£245.85
LGS Services (Admin support)	£538.85
LGS Services (Admin support)	£494.62
LGS Services (Admin support)	£542.93
LGS Services (Admin support)	£500.17
RPM (Swing repair)	£144.00

Credits including bank interest and receipt of the precept were noted.

- 6.2 To consider any quotes for urgent works required because of risk
None.
- 6.3 Annual Audit completion and to consider any comments or qualifications
RESOLVED to note that there had been no comments or qualifications on the audit.
- 6.4 Pensions regulator – automatic enrolment
RESOLVED to note the requirements regarding employee pensions.
RESOLVED to investigate sharing costs with other parish councils for professional pensions advice or if pro bono advice might be available.
RESOLVED that Cllr Blair will make enquiries and bring a report and recommendation to the next meeting.
- 6.5 Signatories on the bank mandate
RESOLVED, given that the Parish Council wished to have a fourth signatory in case of absence, to add Cllr Post as a signatory on the bank mandate, in addition to Cllrs Howard, Blair and Millard. (Prop KH, 2nd HB)
- 7. To consider matters arising out of correspondence received including**
- 7.1 Resident – request for speed restrictions
Taken earlier.
- 7.2 Cambridge City Deal consultation on bus journeys from Cambourne to Cambridge
RESOLVED as Great Gransden residents had had leaflets delivered door to door to write expressing disappointment that Caxton was not included in the consultation as its residents rely on transport as much as other villages.
RESOLVED that the Chairman and Cllr Blair should attend the consultation meeting at Cambourne on Monday 16 November. Should the Chairman and Vice-Chairman feel it wishes to support any proposal made there, the Clerk will consult all members regarding a response to meet the deadline.
Cllr Post left the meeting during this item at 9.25 pm.
- 7.3 Resident proposal for a website
RESOLVED in principle to support the idea of a website and to reply thanking the resident for the information but commenting that the Parish Council found the rate of £18 per month offered in the letter did not seem competitive with other villages.
RESOLVED that the Chairman will make further enquiries and that this matter will receive further consideration at the next meeting.
- 7.4 Church request support for AmeyCespa funding application for new toilets etc
RESOLVED to support the application by the Church for grant funding for toilet and kitchen facilities at the Church. (Prop NB, 2nd SB unanimously)
- 8. Closure of meeting**
There was no further business and the meeting closed at 9.38 pm.

SignedChairmandate.